## OFFICE OF THE CONTROLLER OF EXAMINATIONS ALIGARH MUSLIM UNIVERSITY, ALIGARH

D.No. XM/ 997

Date: 23.11.2021

## REGISTRATION FOR THE SESSION 2021-22 (THIRD (ODD)SEMESTER ONLY) ONLY FOR BATCH ADMITTED IN 2020-21

All eligible students, (admitted in session 2020-21), who wish to continue their studies in THIRD Semester (ODD) for the Academic Session 2021-22 are required to complete the Registration for the same by filling up the online Registration form and paying the University Fee as per following schedule:

S.No.	Date (s)	Remarks
01.	December 15, 2021	Last date for Online Registration (without Late fee)
02.	December 25, 2021	Last Date for Online Registration (with late fee of Rs 500/-)

## Note:

- (a) All ex-students who are not continuing their studies in the THIRD Semester (Odd Semester-2021-22) but wish to appear only in the End Semester examination of backlog courses will also have to fill the online Registration Form as per above mentioned schedule.
- (b) A student who does not complete the registration process within time as outlined above will ordinarily not be allowed to appear in the End Semester Examination. However, such student may appeal to the Vice Chancellor stating the reasons for not being able to complete the Registration process within time and the Vice Chancellor, if satisfied with the reasons, may allow the Registration of the student with a late fee of Rs. 1000/-
- (c) All students are required to pay the prescribed fee through the Registration portal (<u>https://oeps.amucontrollerexams.com</u>) only.

## Note:

(a) The fee for all regular students will be displayed on their Registration page. The fee can be deposited only in the <u>ONLINE MODE</u> through debit card/credit card/net Banking etc. Ex-students, with attendance requirement are required to pay full prescribed fee while Ex-Students without attendance requirement have to submit only Rs. 200/- as Examination Fee.

- (b) NRI/Foreign Nationals are also required to pay their regular fees on registration portal. However, they need to contact Cash Section, Finance Office for payment of their NRI/Foreign National fee.
- (c) For any query/clarification, the students may contact Help Desk on 09105533111 (On all working days) or send their query on email <u>oeps.coe@gmail.com</u>

Copy to:

Controller of Examinations Controller of Examinations

- 1. All Deans of Faculties/DSW
- 2. Proctor
- 3. All Chairmen, Department of Studies
- 4. All Principals of Colleges/Polytechnics, Coordinators/Director of Centres
- 5. Provosts, Halls of Residence
- 6. Nodal Officer, AMU Centres for information to the Centres
- 7. MIC, Public Relations
- 8. Assistant Registrar, Vice Chancellor's Secretariat for information
- 9. PS to Registrar/Finance Officer/COE for information
- 10. All Sections of COE Office/Help Desk