

**GUIDE TO ADMISSIONS (SUPPLEMENT-M)  
2017-18**

**FOR ADMISSION TO**

**M.D. / M.S. / P.G. DIPLOMA / M.D.S. / M.CH. (PLASTIC & RECONSTRUCTIVE SURGERY)  
COURSES**

***IN***

**FACULTY OF MEDICINE**



**ALIGARH MUSLIM UNIVERSITY**

The candidate who wishes to apply for admission to **M.D. / M.S. / P.G. Diploma /M.D.S./ M.Ch. (Plastic & Reconstructive Surgery)** Courses in the Faculty of Medicine is advised to carefully read and follow the chapter titled '**General Information**' given in the Guide to Admissions **2016-17** and additional information and rules as given in the Guide to Admissions (Supplement-M) which can be seen / downloaded from the Controller's Office Website:

[www.amucontrollerexams.com](http://www.amucontrollerexams.com)

It shall be presumed that the candidate applying for admission agrees to abide by the same.

## ADDITIONAL INFORMATION AND RULES

1. **Definition of Internal/External:** An Institutional (**Internal**) candidate is one who has passed the qualifying examination conducted by THIS University as a regular student not earlier than THREE (03) academic years from the date of admission to the Course he/she is seeking admission to. And all other candidates shall be treated as **External**.  
For admission to **M.D. / M.S. / P.G. Diploma /M.D.S.** Courses, 2017 in the Faculty of Medicine, candidates who complete their Internship between April 01, 2014 and March 31, 2017 (both days inclusive) shall be considered as internal candidates.
2. Only Institutional (Internal) candidates are eligible for admission to **M.D./M.S./P.G. Diploma & M.D.S.** Courses in the Faculty of Medicine as notified in the Guide to Admissions (Supplement-M).
3. **Counselling for M.D. / M.S. / P.G. Diploma / M.D.S. Courses:** Registered Candidates shall be shortlisted for Counselling on the basis of the performance in PG NEET. Physical presence in Counselling is compulsory for the candidates to become eligible for admission to **M.D. / M.S. / P.G. Diploma / M.D.S.** Courses in the faculty. Candidates selected for admission as per University rules shall be allotted the speciality / subject by the Counselling Committee as per the preference of the candidate viz-a-viz the merit in PG NEET only.

No candidate will be allowed to appear in Counselling unless he / she produces the following documents:

- Mark-sheets of M.B.B.S./B.D.S. Course passed (from First prof. to Final prof.)
- Certificate of completion of compulsory Rotatory Internship for the period prescribed by the MCI/DCI.
- No Objection Certificate from the employer/ Institution wherein he/she was working / pursuing the PG Course.
- Permanent/Provisional Registration Certificate

Further, selected candidates will be allowed to complete admission requirements only if they produce the above documents in *original*.

4. The list of candidates shortlisted for Counselling and the list(s) of those selected for admission will be displayed on the Notice Boards of the Faculty / College and Controller's Office Website. The dates notified for Counselling/Admission shall strictly be followed. It is the responsibility of the candidate to keep himself/herself informed from Notice Board(s)/ website or through their own sources whether their names appear in the displayed lists and thereby make timely arrangements to appear for Counselling or for completing the admission, as the case may be. The University shall not be responsible if a candidate fails to get information regarding his/her shortlisting for Counselling or selection for admission.

5. Candidates who complete their admission on the basis of Provisional Registration will have to produce their Permanent Registration Certificate within one month of their admission failing which the University reserves the right to cancel their admission..
6. **Admission in other Discipline / Subject:** A candidate who has completed **M.D. / M.S.** Degree shall not be eligible for admission to P.G. Diploma Course in the same subject.
7. **Conditions for Leaving the Course:** If a candidate admitted to the **M.D. / M.S. / P.G. Diploma / M.D.S.** Course in the Faculty of Medicine leaves before completion of the Course or after final round of Counselling, he/she shall not be eligible to appear in any other Admission Test for admission to **M.D. / M.S. / P.G. Diploma / M.D.S.** Courses in the Faculty of Medicine conducted by the University for next three consecutive years. Further, he/she will have to pay Rs.1.5 Lacs (Rupees One Lac and Fifty Thousands) as penalty and also return the stipend in full received from University.
8. **Duration of Stay:** For all the Courses, the duration of stay shall be counted from the date of joining the Course after completing admission formalities. Casual Leave / Earned Leave admissible as per the rules may be availed. As per MCI/DCI regulations, attendance requirement for all the Courses shall be 80% in each academic year separately.
  - The duration of stay required by a candidate admitted to M.D./M.S. Course shall be 36 months but in case of candidates holding a Diploma Course in the same specialization prior to his/her admission to the Degree Course, the duration of stay shall be 24 months.
  - For the candidates admitted in the P.G. Diploma Courses the duration of stay shall be 24 months.
  - The duration of stay for the M. Ch. (Plastic & Reconstructive Surgery) shall be 36 months.
  - The duration of stay required by a candidate admitted to M.D.S. Course shall be 36 months.
9. **Stipend:** The stipend payable to a candidate shall in any case, will not exceed 36 months / 24 months as the case may be depending upon the prescribed duration of the Course to which he / she is admitted.
10. **Absence and Name Removal:** The name of a student may be removed on account of:
  - His/her own request in writing to the Dean, Faculty of Medicine submitted through the Chairman of the Department concerned with certified proof of valid reason for leaving the course.
  - Non-payment of arrears, by the Dean, on the recommendation of the Provost of Hall where the student is residing after being given appropriate notice and reasonable opportunity to pay the fees / dues of the University / Hall of residence/College library or Seminar/Hospital.
  - Gross misconduct by order of the Competent University Authority.
  - Continuous absence for 15 days from the class or Clinical / Lab duties without obtaining prior leave. In such a case, the Chairman of the Department will give a notice to the student at his/her residential or permanent address by registered post asking him/her to resume his/her duties within a period of 15 days from the date of issue of the registered letter; and if the scholar fails to resume his/her class / duties within the time granted, the Chairman of the Department shall recommend to the Dean, Faculty of Medicine for removal of the name of the scholar with immediate effect.

Notwithstanding anything contained in this clause the total absence/leave without stipend from duty with due permission, shall be sixty days and thereafter, the name of the student shall be removed from the rolls of the University by the Dean, Faculty of Medicine on the recommendation of the Chairman of the Department and no correspondence shall be

entertained and no medical certificate shall be admissible for a continuous period of more than sixty days. In that event, he / she shall refund to the University, all the money received as stipend / salary plus Rs.1.5 Lacs (Rupees One Lac and Fifty Thousands) as penalty.

11. **Bond:** The admitted candidates, on joining the Departments, shall have to execute a bond containing text as prescribed by the University on non judicial stamp paper within the period as specified by the University, failing which their admission may be cancelled.

12. **Admission:** The following original certificates / documents of the candidate admitted shall be retained in the Office of the Dean, Faculty of Medicine at the time of admission :

1. Secondary / High School Certificate/marksheet
2. M.B.B.S./ B.D.S. Degree
3. M.B.B.S./ B.D.S. Final Professional Mark-sheet.
4. M.S. (General Surgery)/DNB (General Surgery) Degree/Provisional Certificate of passing M.S. (General Surgery)/DNB (General Surgery) in case of M.Ch. (Plastic & Reconstructive Surgery) Course in addition to the above.

NOTE: The documents may be returned to the candidates only three months before the commencement of theory examination or at the time of removal of his/her name from the rolls of the University.

### HOW TO OBTAIN THE APPLICATION FORM

The prescribed Application Form and the Guide to Admissions containing details of course is available on the following Website:

[www.amucontrollerexams.com](http://www.amucontrollerexams.com)

The candidates have to fill the Application Form directly on the website (**ONLINE**). Candidates are advised to follow the guidelines for filling the form as given in the Guide to Admissions.

### PROCEDURE FOR SUBMISSION OF APPLICATION FORM:

1. Fill up the ONLINE Application Form by following the instructions given in the Guide to Admissions. Take the Printout of the PDF Generated Application Form on A-4 Size paper.
2. Put your thumb impression, signature and paste your recent photographs at the designated place on the Application Form.
3. Put the Application Form inside the A-4 Size Envelope and paste the Postal Slip on the top after filling it properly.
4. Application Form can be submitted by hand or sent by Registered Post / Speed Post or through Courier so as to reach up to **5:00 PM** on or before the last date of receipt to the Admission Section, Office of the Controller of Examinations, AMU, Aligarh.

**Note:**

1. Candidates are advised to retain a photocopy of their filled-in form for future reference.
2. **Acknowledgement Slip will be given for Application Forms submitted by hand only.** However, candidates who submit their Application Form by post may check the status of their Application Form on the website.

**DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM**

1. The Processing Charges (non-refundable) as mentioned against each course is to be remitted through

**ONLINE Payment through Internet Banking/ /Credit Card/Debit Card**

2. Self attested copy (both sides) of High School / Secondary School Certificate (SSC Examination) or equivalent in support of date of birth.
3. Documents in support of Professional Experience, if any.
4. No Objection Certificate from the employer, if employed at present.
5. Photocopy of PG NEET Admit Card 2017.
6. Photocopy of Score Card of PG NEET 2017
7. Any other relevant document.

**Additional documents to be submitted for M.D. / M.S. / P.G. Diploma /M.D.S. Courses**

1. Self attested copy (both sides) of MBBS/BDS Course passed (from First prof. to Final prof.).
2. Self attested copy (both sides) of Marksheets / Grade sheets of all other examinations passed / appeared (including parts therein) after passing High School till date.
3. Self attested copy of the compulsory Rotatory Internship completion certificate.  
OR  
Certificate from the Dean/ competent authority indicating probable date of completion of Internship (for those undergoing Rotatory Internship).
4. Permanent or provisional registration from MCI/DCI or State Medical/Dental Council.

**Note:**

Incomplete Application Forms, those received late, without requisite fee and not supported with the required certificates / documents may be summarily rejected and no further correspondence shall be entertained in this regard.

**Course of Study**: **M.D. / M.S./ P.G. Diplomas****Course Details**

Course	Duration	Course Code	Total Intake
M.D. / M.S.	03* Years	MDPM	As per MCI norms
P.G. Diploma	02 Years		

- For candidates holding P.G. Diploma in the same subject, the Course duration shall be 02 years

**M.D. Courses**

S.No.	Specialization	S.No.	Specialization
1	Anesthesiology	2	Anatomy
3	Biochemistry	4	Community Medicine
5	Forensic Medicine	6	General Medicine
7	Microbiology	8	Pediatrics
9	Pathology	10	Pharmacology
11	Physiology	12	Radio-diagnosis
13	Tuberculosis & Respiratory Medicine	14	Psychiatry
15	Radiotherapy*	16	Dermatology, Venereology & Leprosy*

**M.S. Courses**

S.No.	Specialization	S.No.	Specialization
1	General Surgery	2	Obstetrics & Gynecology
3	Ophthalmology	4	Orthopedics
5	Otorhinolaryngology		

**P.G. Diploma Courses**

S.No.	Specialization	S.No.	Specialization
1	Anesthesiology	2	Pediatrics
3	Radio-diagnosis	4	Radio-Therapy*
5	Obstetrics & Gynecology	6	Orthopedics
7	Ophthalmology		

- Permitted by MCI.

**Qualifying Examination**

M M.B.B.S. examination from this University only. The candidate must have completed satisfactorily one year of compulsory Rotatory Internship after passing the MBBS Final Examinations and must have full Registration with MCI / State Medical Council.

**Selection Process**

:On the basis of the performance in the PG NEET followed by Counselling of the registered candidates only.

**Application Form Details**

Filling of Form	Processing Charges	Submit to	Last Date for applying (on line)	Last date for receipt of PDF (Hard Copy)
ONLINE	Rs. 500.00	Admission Section, Office of the Controller of Examinations, AMU, Aligarh -	04-02-2017	07-02-2017

**Course of Study : M. Ch. (Plastic & Reconstructive Surgery)****Course Details**

Duration	Course Code
03 Years	MCHM

**Qualifying Examination**

M.S. (General Surgery)/DNB (General Surgery) from an Institution recognized by the Medical Council of India.

**Note:** : **For submission of Application Forms, a Separate notification will be made soon.**

**Course of Study****M.D.S.****Course Details**

Duration	Course Code
03 Years	MDSM

**Specialization**

S.No.	Specialization
1	Orthodontics and Dentofacial Orthopedics
2	Conservative Dentistry and Endodontics
3	Oral & Maxillofacial Surgery
4	Periodontology
5	Prosthodontics and Crown & Bridge*

\* Subject to approval for 2<sup>nd</sup> year renewal from DCI.

**Qualifying Examination**

: BDS Examination from this University only. The candidate must have completed satisfactorily one year of compulsory Rotatory Internship after passing the BDS Final Examinations and must have full Registration with DCI / State Dental Council.

**Selection Process**

: **On the basis of the performance in the PG NEET (MDS) followed by Counselling of the registered candidates only.**

**Application Form Details**

Filling of Form	Processing Charges	Submit to	Last Date for applying (on line)	Last date for receipt of PDF (Hard Copy)
ONLINE	Rs. 500.00	Admission Section, Office of the Controller of Examinations, AMU, Aligarh -	04-02-2017	07-02-2017