

**PROFORMA / CERTIFICATE FOR CLAIMING ADMISSION UNDER
CHILDREN OF EMPLOYEE CATEGORY, ALIGARH MUSLIM UNIVERSITY, ALIGARH**

(A) Particulars relating to employee:

1. Full Name of the Employee (with ID No.) _____
(In CAPITAL Letters)
2. Designation and Department _____
3. Nature of Employment: Permanent _____ Probation _____ Temporary _____
4. Date of first continuous appointment _____
5. (a) Whether in Service at the time of submission of Application Form (Yes / No) _____
(b) If no, the date of retirement (if already retired)/Died in Harness _____

(B) Particulars of the candidate in respect of whom certificate is required:

1. Full Name of the Son / Daughter _____
(in CAPITAL Letters)
2. Date of Birth of Son / Daughter _____
3. Academic Session for which Certificate is required: _____

I, _____ hereby declare that the entries made above are true to the best of my knowledge and belief. I further undertake that in case any information is proved false subsequently, the admission of my son / daughter shall be cancelled and my son / daughter may not be allowed to take admission in any course of study offered by AMU in future. In addition an administrative action as per University rules may be taken against me.

Date: _____

Signature of employee: _____

Verified the above information

Forwarded

**Signature
J.R./D.R./A.R. (S.B.& Pension)
With Seal & Date**

**Signature
Head of the Dept. / Office
With Seal & Date**

Note: University employee means `regular employees' who are getting / got their salaries from the University Budget. Children of Employees of Dawakhana Tibbiya College / AMU Press / S.S. Mart / Daily Wage Workers / Fixed Salary Workers / Research Projects staff etc. are **NOT ELIGIBLE** to claim this benefit.