

**OFFICE OF THE CONTROLLER OF EXAMINATIONS
(ADMISSION SECTION)
ALIGARH MUSLIM UNIVERSITY, ALIGARH**

D. No. 1881 /Adms.

Date: 26.09.2023

NOTICE

ATTENTION: Students admitted during the current session 2023-24 under Foreign Nationals / NRIs Category.

It is hereby notified that students who have been admitted in any course during the session 2023-24 under Foreign Nationals / NRIs Category are required to report in the Admission Section (Foreign Nationals/NRIs Unit) for **PHYSICAL VERIFICATION** of documents on or before **16.10.2023**, on any working day(s) (except Fridays) from **03:00 P.M. to 04:00 P.M.** along with the following Original documents.

1. Admission Card (Attested by Advisor, International Students Cell (inside Proctor's Office)
2. Admission e-fee Receipt.
3. **Original** High School Marksheet & Certificate or its equivalent in support of the date of birth (with **Two** self attested photocopies)
4. **Original** Marksheet of Class XII or its equivalent (with **Two** self attested photocopies)
5. **Original** Mark sheet / grade sheet of qualifying examination from First Year/Semester to Final Year/Semester (with **Two** self attested photocopies)
6. **Transfer / Migration and Character Certificate from the Institution last attended (if not enrolled at AMU) - ORIGINAL**
7. Valid Employment / Self Employed / NRI Certificate endorsed by the Indian Embassy / High Commission /Consulate of Parents/Sponsor - **ORIGINAL**
8. Affidavits in respect of Relationship and Undertaking by the Sponsor (Annexure-II &III) of Sponsor- **ORIGINAL**
9. Valid ID proof of Candidate's Parents / Relatives to establish the relationship with the Sponsor between the Student.
10. Relevant pages of the Parents / Sponsor Passport showing Visa and latest exit and entry date. (Photocopies)
11. NRE Bank Account details of Parents / Sponsor duly attested by the concerned bank.
12. Two Undertaking on plain paper - one on your behalf and the other on behalf of your parents/guardian regarding not to indulge in ragging. The sample format of these Undertakings are available on the website www.amucontrollerexams.com.
13. **Two** (2.5 x 3.0 cms in size) recent front facing colour photographs (in white background).
14. Name Removal Certificate from the rolls of the concerned Faculty / College / Institution (if already enrolled to any full time course of study at AMU).
15. Valid Student visa (for Foreign Nationals only).
16. Leave Sanction/ Relieving Order from the employer for the entire duration of the course, if employed.

IMPORTANT INSTRUCTIONS

- i. Students are required to register themselves in the Office of the Advisor, International Students' Cell (Inside Proctor's Office) before reporting for Physical Verification to the FN/NRIs Unit, Admission Section
- ii. No Physical Verification of documents unless the Student produce the original MarkSheet / GradeSheet of qualifying examination and the above relevant NRIs documents.
- iii. Physical verification of documents will be done on the given date and time.
- iv. No Physical Verification of documents in absentia .

A.F.O./A.C. (Admissions)

Copy to:

1. Dean, Faculty of Arts / Commerce / Engineering & Technology / Law / Life Sciences / Management Studies & Research / Science / Social Sciences / Theology / International Studies
2. Chairman, Department of Biochemistry / Chemistry / Computer Engineering / Computer Science / Education / English / Electrical Engineering/ History / Islamic Studies / Linguistics / Statistics and Operations Research / Social Work / West Asian Studies
3. Coordinator, Interdisciplinary Biotechnology Unit / Artificial Intelligence
4. Advisor, International Students' Cell
5. Principal, Women's College
6. Principal, University Polytechnic (Boys) / Women's Polytechnic / Paramedical College
7. Principal, S.H. Sr. Secondary School / Sr. Secondary School (Girls)
8. S.O. (Admissions) / Controller's Secretariat

S. M. A.
26.9.23
A.F.O./A.C.
(Admissions)
[Signature]