

OFFICE OF THE CONTROLLER EXAMINATIONS

ALIGARH MUSLIM UNIVERSITY, ALIGARH

D.No./COE/Sect/171

Dated: 27.01.2023

NOTICE

All **First Year Under Graduate students of B.A./B.Sc./B.Com.** admitted in Four Year Undergraduate Programme (FYUP) of this University in the session **2022-23** and have to appear in their forthcoming First Semester examination need to register & fill up online registration cum Examination form via Registration portal: <https://registration.fyup.amucoe.ac.in> by **February 04, 2023** as per details given below:

Steps for Registration:

1. All students must login on <https://registration.fyup.amucoe.ac.in> with their username (registered email) and password used previously for online counselling and admission. Students who do not have login credentials need to sign up to proceed further.
2. Students are advised to review their profile information such as photograph, signature, etc.
3. Proceed to the Course registration tab for adding papers.
4. Courses belonging to Major/Minor/Generic categories have been prefilled as per the advisement/Counselling done earlier in the respective Faculty/College.
5. The student needs to select and add to the registration the Value-added course(s) (VAC) & Vocational Courses (VOC) from the drop down menu which they have already opted in advisement and subsequently attended the classes for the same.
6. The student should subsequently print the Hall Ticket, paste the photograph at the designated box, put signature and submit the same to the Office of the Provost concerned for attestation of the photograph well before the commencement of examination schedule.
7. Students may contact Examination Section, Controller's Office, Kothi No. 3 during office hours in case of any difficulty / discrepancy.
8. Students who fail to comply with the above instructions may not be permitted to sit in the examinations.

Assistant Controller
(Examination Section)

Copy to:

1. Dean, Faculty of – Arts, Social Science, Science, Life Science, Commerce, Theology and International Studies.
2. Principal, Women's College
3. PS to COE for information
4. All Sections of COE Office
5. Guard File.