

OFFICE OF THE CONTROLLER OF EXAMINATIONS
ALIGARH MUSLIM UNIVERSITY, ALIGARH

D.No. XM/641

Date: 31.08.2021

REGISTRATION FOR THE SESSION 2021-22
(AUTUMN SEMSTER, ANNUAL & PROF. MODE)

All eligible students, including Ph.D. scholars, who wish to continue their studies in the Academic Session 2021-22 are required to complete the Registration for the Odd Semester/Annual/Prof Mode by filling up the online Registration form and paying the University Fee as per following schedule:

S.No.	Date (s)	Remarks
01.	September 30,2021	Last date for Online Registration (without Late fee)
02.	October 10, 2021	Last Date for Online Registration (with late fee of Rs 500/-)

Note:

- (a) All ex-students who are not continuing their studies in the Odd Semester but wish to appear only in the End Semester examination of backlog courses will also have to fill the online Registration Form as per above mentioned schedule.
- (b) A student who does not complete the registration process within time as outlined above will ordinarily not be allowed to appear in the End Semester Examination. However, such student may appeal to the Vice Chancellor stating the reasons for not being able to complete the Registration process within time and the Vice Chancellor, if satisfied with the reasons, may allow the Registration of the student with a late fee of Rs 1000/-
- (c) All students are required to pay the prescribed fee through the Registration portal (<https://oeps.amucontrollerexams.com>) only.

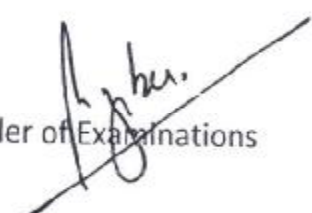
Steps for Registration:

1. All the bonafide students are required to login , on (<https://oeps.amucontrollerexams.com>) with their user name (enrolment number) and password they have created in their previous semester registration.
2. Students are advised to review their profile information such as photograph, signature etc. before proceeding with the registration.
3. Proceed to Registration Menu.

4. Enter the Paper Codes in the designated columns in which the student wishes to register.
5. Pay the requisite fee. The Registration Form is submitted electronically the moment the student makes the payment of the University Fee and payment is successful.
6. The students are advised to take a printout of their Registration Form and carefully go through it for any discrepancy in the course code/course title as the students will only be entitled to appear in the examination of only those papers in which they have registered. Correction/Modification, if any, in the registered papers is to be made ONLINE only up to **October 10, 2021**.

Note:

- (a) The fee for all regular students including Ph.D. scholars will be displayed on their Registration page. The fee can be deposited only in the **ONLINE MODE** through debit card/credit card/net Banking etc. Ex-students are required to submit only Rs 200/- as Examination Fee.
- (b) NRI/Foreign Nationals are also required to pay their regular fees on registration portal. However, they need to contact Cash Section, Finance Office for payment of their NRI/Foreign National fee.
- (c) For any query/clarification, the students may contact Help Desk on 09105533111 (On all working days) or send their query on email oepe.coe@gmail.com


Controller of Examinations

Copy to:

1. All Deans of Faculties/DSW
2. Proctor
3. All Chairmen, Department of Studies
4. All Principals of Colleges/Polytechnics, Coordinators/Director of Centres
5. Provosts, Halls of Residence
6. Nodal Officer, AMU Centres for information to the Centres
7. MIC, Public Relations
8. Assistant Registrar, Vice Chancellor's Secretariat for information
9. PS to Registrar/Finance Officer/COE for information
10. All Sections of COE Office/Help Desk