



Transcript Fee Rs.300/-

Office of the Controller of Examinations
(Degree Unit), Aligarh Muslim University,
Aligarh(U.P)-202002,INDIA

Appl. No.....Date.....

Trans. Prepared on.....

APPLICATION FOR TRANSCRIPT OF ACADEMIC RECORD

1. **Name in Full** :
(Pl. attach a photocopy of
Class-X/H.S./SSC Exam. Certificate)
2. **University Enrolment No.** :
3. **Period of Stay at the** **From(Year)** **To (Year)**
University as regular 1.....
student/ex-student

Regular

{

2.

Ex-

1.....
4. **Hall to which attached** :
5. **Permanent address** :
.....
7.

AMU Exams. passed	Roll No.	Year of Admission	Year of Passing	Division	Remarks
1.
2.
3.
4.
5.

Account of.....
is clear

(Seal).....

Signature of the Provost
Date.....

Signature of the candidate
(not in capital letters)

Mob. No.

INSTRUCTIONS:

- i) Original Cash Receipt of Fee for Rs.300/-shall be deposited in State Bank of India, AMU, Branch Code No.0555 Aligarh or Bank Draft in favour of Finance Officer, A.M.U., Aligarh payable at Aligarh.
- ii) Fee once deposited is not refundable/adjustable.
- iii) Document will be issued to the candidate only after verifying his/her identity.

DOCUMENTS TO BE ENCLOSED:

1. Self attested photocopies of all the diplomas/degrees/certificates with marksheets of the exams. of each course alongwith SSC/High School.
2. Please provide the postal stamps worth Rs.70/-with three self-addressed slips of 5x3cms size if you want to receive the Transcript of Academic Record by Speed Post.