

**OFFICE OF THE CONTROLLER OF EXAMINATIONS
ALIGARH MUSLIM UNIVERSITY, ALIGARH**

D.No./734/ RPU


03.6.2024

NOTICE

As per Ordinances (Academic) regarding re-evaluation of answer book(s) notified vide D.No. XM/RE-EV/3989 dated 18.06.2020 the application for re-evaluation is to be submitted only in the **OFFLINE MODE**. Students of the following Courses are advised to go through the above mentioned rules available on the website carefully before applying for re-evaluation:

**B.A./B.Sc./B.Com.(Hons/Research) III- Semester under FYUP Examination 2023-24
(including Backlog/Improvement I Semester)**

- 1 Student has to visit University website: www.amucontrollerexams.com and download the application for Re-evaluation of Answer-Books, available on the following link . <https://www.amucontrollerexams.com/uploads/files/e07cedbf89d39c7931a327df851484db.pdf>
- 2 Re-evaluation will not be permitted in more than one fourth of the total theory papers of the examination in which candidate has appeared.
- 3 There will be no Re-evaluation of answer books for supplementary/compartamental/re-sit/second examination, viva-voce examination, field work, project work, periodic Tests and sessional examinations of all the courses.
- 4 Application has to be submitted in the offline mode only along with non-refundable requisite fee of **Rs. 300/- for each paper** for which re-evaluation is being applied. Every application for Re-evaluation must be submitted along with a Cash Receipt/State Bank Challan of Rs.300/-for each paper.
- 5 Candidates applying for re-evaluation shall have to **submit a copy of their online score card of III-Semester** in place of original mark sheet.
- 6 Candidates are required to use separate application form for each paper.
- 7 **The last date to apply/submit re-evaluation form in the Office of the Controller of Examinations for the above mentioned course is 22.06.2024. Failing which no application will be entertained.**
- 8 The result of Re-evaluation shall be final and binding on the candidate and no complaint or appeal against the revised award shall lie in any Court of Law, nor will the candidate claim any privilege deviating from the existing Ordinances, rules and regulations. A declaration to this effect shall be signed by the candidate while applying for Re-evaluation.


**Assistant Controller
(R.P. Unit)**

Distribution:

- 1 Dean, Faculty of Arts/Social Sciences/Science/Life Sciences/Theology/International Studies/Commerce with the request for circulating the same in their respective Department/Centre of Studies.
- 2 Principal, Women's College.
- 3 Coordinator, NEP Cell.
- 4 Provost of the Halls Residence/NRSC.
- 5 Assistant Controller, Examinations
- 6 Assistant Finance Officer, Cash.
- 7 Sr. Programmer, Computer Cell for uploading the notice on website.
- 8 S.O. to Controller of Examinations.
- 9 P.S. to Finance Officer
- 10 Concerned Dealing Assistant of R.P. Unit for record.
- 11 Guard File, R.P. Unit